



Craft Request Form

Please complete and fax this form to the applicable union to request craft workers that fulfill all hiring requirements for the City of Long Beach project. A concurrent copy of this request should be sent to your jobs coordinator, Transcal Services. After faxing your request, call the Local to verify receipt and substantiate their capacity to furnish local, transitional or general dispatch as requested. Contact information for the locals is listed below. Please print your Fax Transmission Verification Report and keep a copy of this request for your records.

CITY OF LONG BEACH CRAFT REQUEST FORM

TO THE CONTRACTOR:

Please complete and fax this form to the applicable union to request craft workers that fulfill the hiring requirements for this project. After faxing your request, please call the Local to verify receipt and substantiate their capacity to furnish workers as specified below. Please print your Fax Transmission Verification Reports and keep copies for your records.

The City of Long Beach Project Labor Agreement establishes a goal of 40% of the total work hours shall be from workers residing: first, in those first tier zip codes which include all of the City of Long Beach, as attached hereto, second, in those second tier zip codes which reflect the Gateway Cities, as attached hereto, and third, residing within the Counties of Orange and Los Angeles. Where Project Work is funded in full or in part by State of California Tideland funds, the term Local Resident, as used herein, shall mean all individual whose primary place of residence is within the Counties of Los Angeles or Orange.

For Dispatch purposes, employees residing within any of these three (3) areas shall be referred to as Local Residents.

The PLA establishes a further goal that 10% of the total work hours shall be from transitional workers and veterans. "Transitional Workers" means an individual whose income as an unrelated individual or whose family income is below seventy percent (70%) of the Lower Living Standard Income Level as determined and published by the United States Department of Labor applicable to the area in which the individual resides, and as verified by the Pacific Gateway Workforce Investment Network.

To the Union:

Please complete the "Union Use Only" section on the next page and fax this form back to the requesting Contractor. Be sure to retain a copy of this form for your records.

CONTRACTOR USE ONLY

To: Union Local # _____ Fax # () _____ Date: _____

Cc: TransCal Services (Jobs Coordinator)

From: Company: _____ Issued By: _____

Contact Phone: () _____ Contact Fax: () _____

Craft Classification (i.e., plumber, painter, etc.)	Journeyman or Apprentice	Local Resident, Transitional Workers, Veteran, or General Dispatch	Number of workers needed	Report Date	Report Time
Total Workers Requested- _____					
Please have worker(s) report to the following work address indicated below:					
Project Name:		Site Address:			
Report To Name / Title:					
On-site Telephone #: ()		On-site Fax #: ()			
Comment or Special Instructions: _____					

Targeted Hiring Guidelines

City of Long Beach PLA 2021